

## DESCRIPTION

**Actuarial Analyst** located in our Greensboro office to perform actuarial analysis for the insurance and TPA operations and continuing to pursue an actuarial career.

## REQUIREMENTS

- Graduate of a four year college with a degree in mathematics, actuarial science, statistics or related field
- Passed at least two actuarial exams and is dedicated to continuing the actuarial exam process
- More than one year of experience in Property/Casualty actuarial work
- Proficient with Microsoft Excel and Word.
- Experience with Microsoft Access and Visual Basic is preferred

## RESPONSIBILITIES & DUTIES

Perform statewide rate reviews, present findings to management, and prepare state rate filings. Update the parameters in pricing model and work with underwriting on establishing quotes for individual accounts. Monitor the results of these individual accounts. Conduct ad hoc research requests when required for the company's insurance and third-party administrator operations. Prepare several monthly reports for management which include company price monitoring. Perform competitive price analysis as needed. Understand company operating systems and how to access data. Assist in the company planning process. Develop actuarial skill set by actively participating in the actuarial exam process.