



*Expertise is no accident*

## **DESCRIPTION**

**Workers Compensation Claim Professional** for our Richmond office with experience in claims management in the Commonwealth of Virginia. Experience in other state jurisdictions is a plus. This claim professional will be responsible for technical file management of workers compensation claims and account management. The position requires frequent interaction with an account's designated contact, case managers, medical providers, injured workers, and attorneys.

## **REQUIREMENTS**

- Minimum of five (5) years of experience in adjusting Virginia workers compensation lost time claims
- Workers compensation designations a plus (ARM, AIC, CPCU)
- Four-year college degree
- Well-developed oral and written communication skills
- Evidence of self-motivation
- Well defined interpersonal skills

Course work in business law and insurance is desirable, but not required.

## **RESPONSIBILITIES AND DUTIES**

Assume full responsibility for all phases of file management for accounts or agencies (as assigned) and inform management of any unfavorable trends. Conduct required investigations on all assigned workers compensation claims. Handle all technical aspects of claims, including management of coverage, disability, medical, file, litigation, subrogation, reserving and settlement. Maintain and demonstrate knowledge of the Workers Compensation Act and current rules and regulations in the jurisdictions assigned. Attend mediations, client visits, and claim reviews.



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## **DESCRIPTION**

**Workers Compensation Claim Professional for our Florida office;** must be licensed in the state of Florida. Any other state jurisdictions are a plus. This claim professional will be responsible for technical file management of workers compensation claims and account management. The position requires frequent interaction with an account's designated contact, case managers, medical providers, injured workers, and attorneys.

## **REQUIREMENTS**

- Minimum of three (3) years experience in adjusting Florida workers compensation lost time claims
- Must be proficient in EDI reporting and filing
- Workers Compensation designations a plus (ARM, AIC, CPCU)
- Four-year college degree preferred
- Well-developed oral and written communication skills
- Evidence of self-motivation
- Well defined interpersonal skills

Course work in business law and insurance is desirable, but not required.

## **RESPONSIBILITIES AND DUTIES**

Assume full responsibility for all phases of file management for accounts or agencies (as assigned) and inform management of any unfavorable trends. Conduct required investigations on all assigned workers compensation claims. Handle all technical aspects of claims, including management of coverage, disability, medical, file, litigation, subrogation, reserving and settlement. Maintain and demonstrate knowledge of the Workers Compensation Act and current rules and regulations in the jurisdictions assigned. Attend mediations, client visits, and claim reviews.



## **Subrogation Specialist –Workers Compensation**

### **DESCRIPTION**

Key Risk Management Services, Inc., a subsidiary of W.R. Berkley Corporation is a leading Southeastern workers compensation insurance company and third party administrator.

We are seeking applicants for the position of Workers Compensation Subrogation Specialist. Our home office is located in Greensboro, North Carolina with other offices in Charlotte, North Carolina; Columbia, South Carolina; Richmond, Virginia; Baltimore, Maryland; and Alpharetta, Georgia.

### **REQUIREMENTS**

This position requires a four-year college degree with concentration in law, public administration, business, insurance or equivalent work experience. A minimum 10 years experience as a multi-line adjuster with a concentration in auto, general liability and products liability is required. Prefer strong workers compensation experience and understanding of NC, SC, GA, VA and MD jurisdictions. A current adjuster's license in the jurisdictions assigned must be maintained.

### **RESPONSIBILITIES AND DUTIES INCLUDE**

This associate will be responsible for maximizing recovery opportunities from third party sources, reviewing accounts for subrogation possibilities and, when appropriate, conducting the investigation or assuming responsibility for directing the investigation.

This associate will identify and utilize experts to assist in developing information in support of our subrogation pursuits, be available to adjusters for consultation on subrogation being handled by the adjuster, assume responsibility for subrogation activity once the workers compensation aspect of the case has ended, negotiate with attorneys and insurance companies to collect the maximum possible on subrogation files, and stay abreast of statutory tort law and pertinent case law.